

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**

**FINANCIAL STATEMENTS**

Years Ended March 31, 2017 and 2016

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**

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August 10, 2017

## **INDEPENDENT AUDITOR'S REPORT**

Board of Directors  
United Way Foundation of Hancock County, Inc.  
Findlay, OH 45840

We have audited the accompanying financial statements of the United Way Foundation of Hancock County, Inc. (a nonprofit organization), which comprise the statements of financial position as of March 31, 2017 and 2016, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the United Way Foundation of Hancock County, Inc. as of March 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Ridge & Company CPA*

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
 March 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 39,348	\$ 30,740
Investment - Community Foundation - NOTE 4	1,127,085	1,036,405
Prepaid Expenses		2,402
Building and Improvments, less accumulated depreciation of \$109,017 and \$98,784	<u>284,472</u>	<u>281,205</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 1,450,905</u></u>	<u><u>\$ 1,350,752</u></u>
 <b>LIABILITIES</b>		
Accounts Payable - United Way of Hancock County	\$ 1,077	\$ 1,825
Note Payable - NOTE 8	<u>60,106</u>	<u>76,578</u>
<b>TOTAL LIABILITIES</b>	<u>61,183</u>	<u>78,403</u>
 <b>NET ASSETS - NOTE 3</b>		
Unrestricted	488,054	443,225
Temporarily Restricted	<u>901,668</u>	<u>829,124</u>
<b>TOTAL NET ASSETS</b>	<u>1,389,722</u>	<u>1,272,349</u>
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 1,450,905</u></u>	<u><u>\$ 1,350,752</u></u>

The accompanying notes are an integral part of the financial statements.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**STATEMENT OF ACTIVITIES**  
Year Ended March 31, 2017

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>REVENUE AND SUPPORT</b>			
Interest Income	\$ 9	\$ -	\$ 9
Rental Income	22,104		22,104
Contributions	100		100
Contributed Services	15,309		15,309
Allocation from Community Foundation	2,187		2,187
Change in Community Foundation Investment	26,136	104,544	130,680
Net Assets Released from Restrictions:			
Restrictions satisfied by payments	<u>32,000</u>	<u>(32,000)</u>	<u>-</u>
<b>TOTAL REVENUE AND SUPPORT</b>	<u>97,845</u>	<u>72,544</u>	<u>170,389</u>
<b>EXPENSES</b>			
Program Expenses	8,000		8,000
Management and General Expenses	<u>45,016</u>		<u>45,016</u>
<b>TOTAL EXPENSES</b>	<u>53,016</u>	<u>-</u>	<u>53,016</u>
<b>INCREASE/(DECREASE) IN NET ASSETS</b>	44,829	72,544	117,373
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>443,225</u>	<u>829,124</u>	<u>1,272,349</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 488,054</u>	<u>\$ 901,668</u>	<u>\$ 1,389,722</u>

The accompanying notes are an integral part of the financial statements.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**STATEMENT OF ACTIVITIES**  
Year Ended March 31, 2016

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>REVENUE AND SUPPORT</b>			
Interest Income	\$ 31	\$ -	\$ 31
Rental Income	22,104		22,104
Contributions	84		84
Contributed Services	1,561		1,561
Change in Community Foundation Investment	(17,329)	(69,313)	(86,642)
Net Assets Released from Restrictions:			
Restrictions satisfied by payments	16,000	(16,000)	-
<b>TOTAL REVENUE AND SUPPORT</b>	<u>22,451</u>	<u>(85,313)</u>	<u>(62,862)</u>
<b>EXPENSES</b>			
Program Expenses	8,000		8,000
Management and General Expenses	29,303		29,303
<b>TOTAL EXPENSES</b>	<u>37,303</u>	<u>-</u>	<u>37,303</u>
<b>INCREASE/(DECREASE) IN NET ASSETS</b>	(14,852)	(85,313)	(100,165)
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>458,077</u>	<u>914,437</u>	<u>1,372,514</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 443,225</u>	<u>\$ 829,124</u>	<u>\$ 1,272,349</u>

The accompanying notes are an integral part of the financial statements.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
Year Ended March 31, 2017

	<u>Program Expenses</u>	<u>Management and General</u>	<u>Total</u>
Auditing Fees	\$ -	\$ 850	\$ 850
Filing Fees		200	200
Scholarships	8,000		8,000
Supplies		2,895	2,895
Marketing Expense		4,021	4,021
Memberships/ Subscriptions		6,504	6,504
Insurance		2,914	2,914
Real Estate Taxes		18	18
Interest Expense		2,072	2,072
Depreciation		10,233	10,233
Contributed Expense		15,309	15,309
	<u>\$ 8,000</u>	<u>\$ 45,016</u>	<u>\$ 53,016</u>

The accompanying notes are an integral part of the financial statements.



**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
Year Ended March 31, 2016

	<u>Program Expenses</u>	<u>Management and General</u>	<u>Total</u>
Auditing Fees	\$ -	\$ 750	\$ 750
Filing Fees		200	200
Scholarships	8,000		8,000
Supplies		2,268	2,268
Marketing Expense		2,785	2,785
Memberships/ Subscriptions		4,902	4,902
Conferences & Meetings		840	840
Travel & Meals		436	436
Insurance		3,027	3,027
Interest Expense		2,386	2,386
Depreciation		10,148	10,148
Contributed Expense		1,561	1,561
	<u>\$ 8,000</u>	<u>\$ 29,303</u>	<u>\$ 37,303</u>

The accompanying notes are an integral part of the financial statements.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**STATEMENTS OF CASH FLOWS**  
Years Ended March 31, 2017 and 2016

	2017	2016
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Increase/(Decrease) in net assets	\$ 117,373	\$ (100,165)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	10,233	10,148
Change in Community Foundation Investment	(130,680)	86,642
(Increase) Decrease in Prepaid Expenses	2,402	(2,402)
(Increase) Decrease in Accounts Receivable		630
(Decrease) Increase in Accounts Payable	(748)	1,825
	(1,420)	(3,322)
<b>NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES</b>		
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of Building Improvements	(13,500)	
Proceeds from the Community Foundation Funds	40,000	20,000
	26,500	20,000
<b>NET CASH PROVIDED/(USED) BY INVESTING ACTIVITIES</b>		
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from long-term borrowing		85,949
Repayment of long-term borrowing	(16,472)	(131,748)
	(16,472)	(45,799)
<b>NET CASH PROVIDED/(USED) BY FINANCING ACTIVITIES</b>		
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>	8,608	(29,121)
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	30,740	59,861
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	\$ 39,348	\$ 30,740

The accompanying notes are an integral part of the financial statements.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
March 31, 2017 and 2016

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES***

*Basis of Accounting* – The financial statements have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

*Basis of Presentation* – The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

*Property and Equipment* – Property and equipment are recorded at cost on items over \$1,000. Donated property and equipment are carried at the approximate fair value at the date of donation. Depreciation of property and equipment is provided on the straight-line basis over the estimated useful lives of the assets. Expenditures for maintenance and repairs are charged to costs and expensed as incurred.

*Donated Property and Equipment* - Donated furniture and fixtures are recorded as support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

*Cash and Cash Equivalents* - For purposes of the Statement of Cash Flows, the Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

*Tax Exemption* - The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purposes is subject to taxation as unrelated business income. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). The Organization's Forms 990, *Returns of Organization Exempt from Income Tax*, for the years ending 2013, 2014 and 2015 are subject to examination by the IRS, generally for three years after they were filed.

*Estimates* - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
March 31, 2017 and 2016

***NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)***

*Restricted and Unrestricted Revenue* – Contributions received are recorded as increases in unrestricted, temporarily restricted, or permanently restricted net assets, depending on the existence and/or nature of any donor restrictions.

***NOTE 2 – PURPOSE OF ORGANIZATION***

1. To receive, accept and administer any gifts, bequests or devises specifically for the use and benefit of any designated corporation, association, institution or society organized for educational, charitable, religious, scientific or literary purpose.
2. To make gifts, provide scholarships and otherwise render financial aid, assistance and support to such other corporations, associations, institutions and societies organized and operated exclusively for educational, charitable, religious, scientific, or literary purposes as the directors may elect, provided such corporations, associations, institutions and societies qualify for exemption from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954, such section may be amended or renumbered; and further provided said corporations, associations, institutions, and societies are duly accredited members or affiliated members and agencies of the United Way of Hancock County, Inc., or any successor agency thereto.

***NOTE 3 – RESTRICTIONS ON NET ASSETS***

There are no permanently restricted net assets as of March 31, 2017 or 2016. Temporarily restricted net assets consist of funds held by the Findlay-Hancock County Community Foundation on behalf of the United Way Foundation. Twenty percent of these funds are available to the Foundation during any five year period; thus the remaining eighty percent of the funds is considered temporarily restricted.

***NOTE 4 – INVESTMENT IN COMMUNITY FOUNDATION***

In 1996, the Organization transferred money to the Hancock County Community Foundation to establish a fund. This fund was established to support the work of the Organization in perpetuity. Under the terms of the agreement, in the first quarter of each year, the organization receives a distribution based on a specified formula and the needs of the organization, with the excess returning to principal. Additionally, the Foundation can request up to twenty percent of the value of the investment once every five years. The Hancock County Community Foundation has no variance power over the funds. For the years ended March 31, 2017 and 2016 the fund had a value of \$1,127,085 and \$1,036,405, respectively, which is reported in the Statement of Financial Position as Investment in Community Foundation.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
March 31, 2017 and 2016

***NOTE 4 – INVESTMENT IN COMMUNITY FOUNDATION (continued)***

Total funds at the Community Foundation at March 31, 2017 and 2016 amounted to \$1,179,705 and \$1,077,571, which includes the above investments as well as additional funds contributed by outside donors to the Organization's Designated Fund at the Community Foundation.

***NOTE 5 – RELATED ENTITIES***

While the Organization has a controlling interest in United Way of Hancock County, Inc. (UWHC), it does not have an economic interest. Therefore, its operations are not consolidated with the financial statements of that Organization.

The Board of Directors of United Way Foundation of Hancock County, Inc. (UWF) consists of members that are all also voting members of the UWHC Board of Directors. These two organizations share a common focus on improving the lives of those that live in Hancock County. At March 31, 2017 and 2016, UWF owed UWHC \$1,077 and \$1,825, respectively. UWF leases its building to UWHC, as further detailed in Note 7.

***NOTE 6 – FAIR VALUE MEASUREMENTS***

The following methods and assumptions were used by the Organization in estimating the fair value of its financial instruments:

*Cash and Cash Equivalents* – The carrying amount reported in the Statement of Financial Position approximates fair value because of the short maturity of those instruments.

*Investments* – The fair value of investments in marketable equity and debt securities is based on quoted market prices in active markets (all Level 1 measurements).

*Note Payable* – The carrying amount reported in the statement of financial position approximates fair value because the Organization can obtain similar loans at the same terms.

***NOTE 7 - CASH FLOW INFORMATION***

No amounts were paid for taxes for the years ended March 31, 2017 and 2016. Interest paid amounted to \$2,072 and \$2,386 at March 31, 2017 and 2016, respectively. There were no noncash financing or investing activities during the years ended March 31, 2017 and 2016.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
 March 31, 2017 and 2016

***NOTE 8 – NOTE PAYABLE***

The Organization had an unsecured note payable with Fifth Third Bank that was due in current monthly installments of \$1,842, at a fixed interest rate of 4.15%. The note had a balloon payment that was due August 25, 2015, and was paid off using a Promissory Note from United Way of Hancock County, Inc. Principal reductions on the Fifth Third note totaled \$122,377 for 2016.

A Promissory Note with United Way of Hancock County, Inc. was signed August 12, 2015 for \$85,949. This note is due in current monthly installments of \$1,545, including fixed interest at a rate of 3%, with a final payment due August 1, 2020. The outstanding balance on this note at March 31, 2017 and 2016 was \$60,106 and \$76,578. Principle reductions on this note totaled \$16,472 and \$9,371 for 2016 and 2017, respectively.

The annual payment requirements for the above Promissory Note are:

For the year ending March 31. 2018	\$	16,973
		2019
		17,489
		2020
		18,021
		2021
		<u>7,623</u>
Total	\$	<u>60,106</u>

***NOTE 9 – OPERATING LEASE COMMITMENT***

The Organization leases office space to United Way of Hancock County, Inc., a related entity, under a noncancelable operating lease, which expired October 31, 2012. The current extension runs through October 31, 2017, with nineteen, one year extensions still available under the original lease through October 31, 2036. The Foundation has agreed to a monthly lease payment of \$1,842 for the office space. Rental income received for both the years ending March 31, 2017 and 2016 totaled \$22,104.

***NOTE 10 – CONCENTRATION OF CREDIT RISK***

The Organization maintains its cash balances at one financial institution located in Findlay, Ohio. Accounts at this institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At March 31, 2017 and 2016, the Organization’s uninsured/uncollateralized cash balances both totaled \$-0-. The Organization regularly monitors the financial condition of the institution in which it has depository accounts and believes the risks of loss are minimal.

**UNITED WAY FOUNDATION OF HANCOCK COUNTY, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
March 31, 2017 and 2016

***NOTE 11 – CONTRIBUTED SERVICES RECEIVED FROM PERSONNEL OF AN AFFILIATE***

United Way of Hancock County, Inc., an affiliate of United Way Foundation of Hancock County, Inc., provided administration and financial services to the Organization without charge. During the year ended March 31, 2017 and 2016, the Organization recognized revenue and a related expense of \$15,309 and \$1,561 for contributed services received from United Way of Hancock County, Inc., based on the fair value of comparable services provided by third parties.

Prior to 2016, United Way Foundation of Hancock County, Inc. did not recognize the value of services provided by personnel of its affiliate, United Way of Hancock County, Inc. As a result of a change in the accounting standards for not-for-profit entities, the Organization began recognizing revenue and related expense for contributed services received from personnel of its affiliate during the year ended March 31, 2016. This change is preferable in that it improves transparency about the extent of program services and enhances comparability of financial information among not-for-profit entities. The change in accounting principles was adopted prospectively in 2016. As a result, there was no cumulative effect of the change on the change in net assets, unrestricted net assets, or total assets as of April 1, 2015. In addition, the change had no effect on the change in net assets, unrestricted net assets, or total assets for 2016.

***NOTE 12 – SUBSEQUENT EVENTS***

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through August 10, 2017, the date the financial statements were available to be issued.

***NOTE 13 – RECLASSIFICATIONS***

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.